

THE CENTER FOR BOOK ARTS

28 West 27th Street, NYC 10001 tel 212.481.0295 fax 866.708.8994

PROPOSAL GUIDELINES: FEATURED ARTIST PROJECT

The Center for Book Arts invites artists to submit proposals for its *Featured Artist Project*-Exhibition Series. There is no deadline: proposals are reviewed by the Center's Exhibitions Committee three times a year. *There is no entry fee.* Artist Members are strongly encouraged to apply.

This Exhibition Series is a competitive process and intended to provide artist members with the opportunity to display the following type of projects created within the past 5 years:

- 1) A recent body of work that demonstrates a cohesive artistic approach
- 2) A recent body of work that demonstrates a cohesive theme, issue, and/or subject matter
- 3) A site-specific installation

The Exhibitions Committee will review all applications. Interested artists should submit a **current artist's resume**, a brief **artist's statement**, and a **project description with images on a disc**. The committee will review up to **10 images** of your work representative of the work to be presented. Please ensure that images reflect interior and exterior views of book works. Please label all images and include a detailed image list on a separate piece of paper and a disc (give title, date, dimensions and medium). The Center will accept slides, CDs, DVDs, and/or printouts. Do not send any original artwork. Artists are asked to include a **SASE** for the return of application materials, unless arrangements are made to pick them up in person.

The Featured Artist Project is installed in the Center's Foyer Gallery. Available display spaces include wall space, measuring 10 feet high by 10 feet wide and/or a standing exhibition vitrine measuring 64"W x 47"H x 10"D. Additionally, the Center has pedestals, shelves, and flat exhibition cases that can be used if space permits.

Application questions should be addressed to Sarah Nicholls, Programs Manager, at snicholls@centerforbookarts.org.

If accepted....

1. The artist will receive a modest stipend for a new work to be produced for the installation.
2. The Center will produced promotional efforts, including, if funding permits, an invitation. The Center will also list the project on the invitation for the main exhibition that opens at the same time; produce a press alert; and list it on the website.
3. The artist is encouraged to also conduct their own marketing. **All** PR texts (releases, postcards, other advertising) **must** be approved by CBA staff.
4. Artists are responsible for shipping works to The Center. The Center will cover return shipping, if funding permits. Please ship work in reusable envelopes/ boxes. The Center is not responsible for lost items.
5. The artist will provide a complete check list and **signs** for the display cases as well as an **artist statement**, and, if the work is for sale, a **price list** to keep at our front desk. We will photocopy the artist's statement for visitors.
6. The Center reserves the right to photograph the artwork for our archives.
7. No works will be released before the close of the exhibition.
8. The Center for Book Arts receives a commission of 25% of each work sold. These commissions are used to support The Center's programs.
9. While on display, all work is fully insured by The Center for Book Arts.